



Registered Charity No: 1016053

Email: info@beingthere.org.uk

Website: www.beingthere.org.uk

Volunteer Application Form

Your details

Title (Miss/ Mrs/Mr/Dr)			
First Name			
Surname			
Home Address & Postcode			
Contact Number	Landline		Mobile
Email Address			
Date of Birth			
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Transgender		
Ethnicity e.g. White British	Please State:		
Disabled? Blue Badge	Disability type (state which): <input type="checkbox"/> Blue Badge holder		
Religion or Belief	<input type="checkbox"/> No Religion Faith (state which):		
Employment Status	<input type="checkbox"/> Retired <input type="checkbox"/> Employed <input type="checkbox"/> Unemployed <input type="checkbox"/> Other		
Relationship Status	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Civil Partnership <input type="checkbox"/> Cohabiting <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced		
Sexuality	<input type="checkbox"/> Heterosexual <input type="checkbox"/> Lesbian <input type="checkbox"/> Gay <input type="checkbox"/> Bisexual <input type="checkbox"/> Other		
Present employment or voluntary work	(Please provide details of current employment or volunteer work e.g. job title, name of organisation and dates employed/volunteered if applicable)		
How did you hear about the vacancy?	(E.g. internet, word of mouth, local advert, radio etc)		



Please state which voluntary role(s)* you are you interested in?					
Transport Driver		Home Support/Group Support		Fundraising	

Transport

Do you have use of a car for voluntary work?	
Do you have a current, clean driving licence?	

Availability

Please indicate when you are most likely able to volunteer:

	Mon	Tue	Wed	Thu	Fri
Mornings					
Afternoons					

Application

Please indicate any personal experience of cancer or other life limiting illness?

Have you had a major personal loss within the last 2 years? (e.g. Redundancy, bereavement, divorce, major illness etc)

Please indicate why are you interested in helping people with cancer or other life-limiting illness?

Please provide information of any qualifications, recent training and/or experience that is relevant to volunteering with Being There

Please provide information of any hobbies and interests

Your Referees

Because of the confidential nature of the work it will be necessary for us to take up references. Please give details of two people (NOT RELATIVES) who have known you for at least two years, preferably in

connection with some work (either paid or voluntary) to whom we may apply for references. Signing this form will be treated as consent to these enquiries being made.

Reference 1 – details of referee

Full Name	
Address	
Postcode	
Email	
Telephone number	
Job title (if applicable)	
Company (if applicable)	

Reference 2 – details of referee

Full Name	
Address	
Postcode	
Email	
Telephone number	
Job title (if applicable)	
Company (if applicable)	

Your Emergency Contact Details

Please provide the details of who we should contact in an emergency

Full Name	
Mobile Number	
Home Number	
Email Address	
Relationship to you	

Declaration

I confirm that the information on this form is true and correct.

I agree to abide by the volunteer policies/procedures of Being There

Being There collects personal information in order to provide the right support service and volunteer opportunities. Data is kept on a password protected, secure database. We keep your data on record until the nearest financial year end to when you stopped using our service or volunteering. We do this in order to collate anonymous annual statistics for service monitoring purposes. You can request to see what data we hold on you at any time. We will provide the data within two weeks of request as a printed document sent to your home address.

I consent to Being There processing my personal details.

Signed:

Print Name:

Date:

Part B - Declaration of Criminal Record

As an organisation committed to equality and diversity, Being There recognises the contribution that all people can make as volunteers and so we welcome enquiries of interest from everyone. We recognise too that some potential volunteers have criminal records and are reluctant to apply for voluntary work where this would involve the disclosure of their record. We understand that people are often may fear they will not be treated fairly because of them.

Please rest assured that we will handle any information provided below in confidence. Should you disclose them, we will not take into account convictions deemed spent under the Rehabilitation of Offenders Act, unless the voluntary position is exempt from the Act.

Some of our volunteer positions are exempt from the Rehabilitation of Offenders Act. As such, we will ask for disclosure of both spent and unspent convictions, and also cautions, reprimands, and final warnings. Where appropriate to the role, we will also ask you to agree to a Disclosure and Barring Service check. If the DBS check reveals information that we were not previously aware of, we will discuss the matter with you before making a final decision. Whilst it is unlikely that a Criminal Record would prevent you from volunteering, we consider each case on an individual basis.

Have you ever been convicted by the courts or cautioned, reprimanded or given a final warning by the police?

Yes

No

If yes, please give details of offences, penalties and dates:

Are you aware of any police enquires undertaken following allegations made against you, which may have a bearing on your suitability for this post?

Yes

No

If yes, please give details: