

# CALLplus Annual General Meeting Minutes 2019

being there life limiting illness support



<b>Date and Time:</b>	16/10/19 12pm
<b>Location:</b>	The Salvation Army Hall, Sale, Trafford
<b>Chairperson:</b>	Jim Yates
<b>Minutes Prepared By:</b>	Rosalyn Cooper
<b>Attendees:</b>	Jim Yates, Philip Eagle, Heather Henry, Edward Hurst, Karen Mercer, Mina Desai, Pippa Goodall
<b>Absent Apologies:</b>	Atta Hanfi and Elliott Walker. Please see apologies sheet.

Points Discussed		
Number	Topic	Highlights
1.	Apologies	Welcome and apologies by Jim Yates. Apologies were read and noted. See separate apologies sheet. It was noted that David Lambert had retired from chair in January 2019, Margaret Carleton retired May 2019. Flora Washburn and Deborah Wynn were appointed as new branch managers for Trafford and Salford. Title change for Karen Mercer to Chief Executive, this is due to the stature of work and the message promoted to larger organisations. Tom Brown resigned as a trustee after 37 years however will remain as president. Trafford branch are celebrating the 35 <sup>th</sup> Anniversary.
2.	AGM 2018 Minutes	These were proposed as an accurate and true copy by Karen Mercer. Seconded by Heather Henry. Copy signed by Jim Yates.
3.	Ordinary Business	Statutory Annual Accounts highlighted for discussion by Jim Yates, who explained that Being There needs to look to cope with flexibility, shorter funding periods and potentially changing with the commissioning being done centrally.
3.1	Financial Statements of Accounts 2018/19	Treasurer Philip Eagle reported on balance sheet. Being There have been on an even keel over the past financial year, with a small over expenditure of £6000. He reported that there are £156, 000 in reserves, which would cover 2 quarters should there be an issue with continuation of funding. Expenditure: Income broadly matches expenditure for 2018-19, spend has been slightly more than income to help fund the Tameside branch a little before and after the 12 month funding it had received.
3.2	Balance Sheet	Funds reduced by just over £6,000. Jim Yates mentioned that Being There may change the definition of the reserves from a fixed pound to months of operation.

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3.3	Independent Examiner	Mr J Wheelan. Examined accounts and provided feedback that there were no concerns or issues and the accounts represent the operations which are carried out.	
4.	Appointment of Directors	Every two year two directors retire by rotation and offer themselves for re-election. This year Jim Yates and Edward Hurst are available for re-election. Peter Bradshaw proposed re-election; Jim Pilling seconded from the floor. During the year there has been the co-option of 3 trustees, Pippa Goodall, Elliott Walker and Atta Hanfi this was proposed by Peter Bradshaw. Seconded by Heather Henry. Pippa Goodall, Elliott Walker and Atta Hanfi confirmed as appointed.	
5.	Appointment of Independent Examiner of Accounts	Philip Eagle proposed Mr. James Wheelan as Independent Examiner for CALLplus. Seconded by Heather Henry. James Wheelan Examiner for 2019/20 duly appointed.	
6.	Any Other Business	Jennifer Cartwright brought up the entertainment/information which takes place at the support and social groups, Jim Yates advised that the discussion needs to continue in the individual branches as this falls under the remit of the branch managers.	
6.1	Tribute to Tom Brown	Heather Henry read out a tribute and thank you to Tom Brown.	
6.2	Thank you	Jim Yates thanked all the staff, volunteers and trustees for their continuing hard work and support throughout the year.	
6.3	Thank you to Trustees	Peter Bradshaw thanked the trustees.	
7.		Jim Yates thanked all those in attendance before closing the business meeting at 2.30pm followed by closure at 3.00pm.	

Next AGM Meeting			
Date	Location	Time	
/10/20	TBC	TBC	TBC